

INTERNET USE POLICY
North Canaan Elementary School

The North Canaan Board of Education seeks to create high standards pertaining to on-line network use during school hours. Hence, the Board recognizes that the use of commercial Internet services and the Internet is a privilege and not a right.

To ensure the most acceptable standards will be invoked, supervising teachers will monitor network use, implementing screening software to filter Internet content and provide for security of minors as per our procedures. Also, it is determined that students will follow the Code of Responsible Computer Use and security measures in our procedures. This policy carries with it the acknowledgement that the supervising teacher holds the responsibility to determine whether violations of established Procedures, Network Etiquette, Code of Responsible Computer Use and Rules for Internet Personal Safety have occurred.

If a violation has been determined, the supervising teacher may cancel the student privilege of Internet use.

We will comply with the law as referenced in The Children's Internet Protection Act (CIPA) as part of the Consolidated Appropriations Act, 2001.

APPROVED: January 13, 2011 NORTH CANAAN BOARD OF EDUCATION

School-wide Internet Use Policy

Procedure and Standards

Procedure:

1. Each student must have on file at North Canaan Elementary School an Online Use Agreement.
The Agreement must be signed by the student and her/his parent or guardian.
2. The student will use only teacher approved and/or designated sites. Middle school students must demonstrate evidence for a need of Internet services for a school project.
3. The student will use online/Internet services for school related, teacher-directed projects.
4. The student must receive permission from the teacher in the area where the computer is located to use the Internet.
5. The student will conduct her/his search under the supervision of the teacher where the computer is located.
6. When the search is complete, the student will tell the teacher that he/she has completed the search.

Special Notes:

- Downloading of any site, program, etc. is not allowed.
- If the student accidentally links up to an inappropriate site, she/he will immediately report it to the supervising teacher.

Network Etiquette:

Students are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:

1. Be polite. All messages must be in good taste.
2. Use appropriate language. Do not swear, use vulgarities or any other inappropriate language. Illegal activities are strictly forbidden.
3. Do not reveal anyone's personal address or phone number(s). Do not use credit card or social security numbers.
4. Note that electronic mail (email) is not guaranteed to be private. People who operate the system do have access. Messages relating to or in support of illegal activities may be reported to authorities.
5. Do not use the network in such a way that you would disrupt the use of the network by other users. (This disruption includes logging off inappropriately).
6. All communications and information accessible via the network should be assumed to be private property.

Code of Responsible Computer Use:

1. Respect for Privacy-I will respect others' right to privacy. I will only access, examine or use individual, organization or company information, on computer or through telecommunications, if I have the permission of the individual, organization or company owning the information.

2. Respect for Property-I will respect the property of others. I will not make changes to programs, files, or information that belongs to others.
3. Respect for Ownership-I will respect others' rights to ownership of their work. I will only use computer software, files or information which I own or which I have been given permission to use. I will only use software programs which have been paid for or are in the public domain. I will only make a backup copy of computer programs which I have purchased or written and will only use the backup if my original program is damaged. I will only make copies of computer files and information that I own or have written. I will only sell computer programs which I have written or have been authorized to sell by the author. I will pay the developer or publisher for any shareware programs I decide to use.
4. Respect for Others and the Law-I will only use computers, software and related technologies for purposes that are beneficial to others, that are not harmful (physically, financially or otherwise) to property of others and that are within the law.

Rules for Online Personal Safety:

1. Personal information such as addresses and telephone numbers should remain confidential on the system. Students should never reveal such information. Students should not make appointments to meet people in person.
2. Students should notify their teacher or other adult whenever they come across information or messages that are dangerous, inappropriate or make them feel uncomfortable.
3. Chat rooms are prohibited.

Violation of any of the conditions of Internet use will be cause for disciplinary action through the school disciplinary procedures and access privileges will be revoked.