

Dear NCES Families,

Is finding time to complete homework a difficulty for your child? We are here to help. NCES faculty is pleased to announce an after school homework club. **Homework Club will take place beginning MONDAY, SEPTEMBER 12, 2016 every Monday – Thursday from 3:15-4:15 P.M. in the library for students in grades 4-8.** The one (1) hour session is designed for students to work independently on homework and/or long term projects. Laptops will be available. Students will be supervised by certified staff. Please note this is not a private tutoring session. Students should come prepared with assignments that will make the one (1) hour study time productive. We encourage students to take advantage of this time. Snacks will be available for free. Once students have checked in and are settled, they may use their iPods or iPhones and listen to music provided they have ear buds. Please use the permission slip below to sign up your student. You are welcome to sign up your child for specific days or providing a blanket note “as needed” is ok too. Please include dismissal procedure for your child. **After school homework club will end at 4:15 P.M., please be prompt.** All school policies regarding behavior and discipline will be followed during after school hours. This time is designed for students to be productive. If your child is disruptive and/or not following school policies, they will be dismissed.

_____ will be staying for after school homework club.

(Student name)

On the following days: **Monday Tuesday Wednesday Thursday** (please circle days applicable)

on an as needed basis (please circle if applicable; please send a note to school if you know in advance that your child will be staying on a particular day)

From 3:15-4:15 P.M. I may be reached at _____.

(Parent/guardian telephone number)

At 4:15 P.M. my child will be picked up by _____

or has my permission to walk home. (please check box if applicable)

(Parent signature)