

North Canaan Elementary School



REOPENING A to Z

The information in this document is a quick reference to our reopening plan and does not include all of the details of the plan. Read our entire reopening plan on our website or [click here](#).

Asynchronous Learning - Learning that occurs when students learn the same thing at different times and from different places.

Attendance - For the health and safety of all of our students, tracking daily attendance is important. Attendance will be recorded daily for in-person attendees and remote learning students.

Bus - Buses will run at full capacity while we are in the “Minimal Spread” phase. Students will be required to wear a mask while riding the bus. Students will load the bus from the back row to the front row, sitting in their assigned seat, and will exit the bus the opposite way. To ensure proper contact tracing a student must ride the same bus every day, to and from school.

Cafeteria - Students will eat breakfast and lunch in their classroom. A hot and cold lunch option will be offered daily for both breakfast and lunch. All students will wear a mask except when seated at their desks, six feet from everyone.

Cohort - Students will be placed in one group, called a cohort. All learning will take place with these same students in the same classroom all day, PreK-grade 8.

Compliance Liaison - Dr. Roy will serve as compliance liaison for North Canaan Elementary School. Any questions or concerns about health and safety requirements regarding COVID-19 from staff, students, and parents should be directed to Dr. Roy who can always be reached at aroy@nceschool.org.

Drop-Off - Students who are dropped off at school must enter through their assigned door. Drop-off time is 8:20-8:30 AM. Drop-off for grades PK-4 will be on Pease Street, with cars lining up single file on the side of the street. Students will exit vehicles on the sidewalk side of the road only. Drop-off for grades 5-8 will be the circle turnaround between the school and Town Hall, with cars lining up single file and students exiting out of the right side of the vehicle. No cars will be allowed to pass another car in the circle. Please wait patiently for your turn for everyone's safety.

- PK, EK, K, and 1 students will walk to the exterior classroom door using the Canaan Child Care entrance. Students will walk single file, one student per sidewalk square.
- Grade 2 will enter at the back door to the playground.
- Grades 3-4 will enter through the exterior classroom door.
- Grades 5 and 7 will enter through the exterior door at the ramp entrance.
- Grades 6 and 8 will enter through the exterior door at the 8th grade playground entrance.

Students who walk, ride a bicycle, or take the bus to school will enter through the main entrance of the school.

Electronic Devices - All students will have access to a device for the transition to remote learning if needed.

Face Coverings - All students will be required to wear a face covering (mask) that covers their nose and mouth. Extra masks will be available on the bus and in the school building for students who need them.

Guidance - Guidance from the Centers for Disease Control and Prevention (CDC) and the Department of Public Health (DPH) along with other organizations can be found on our [COVID landing page on the school website](#).

Hallway Travel - Students will generally not be moving through hallways. When they do, they will be directed to stay on either the blue or yellow dots on the floor, placed 6 feet apart, and follow the appropriate traffic pattern.

Individual Student Materials - Materials will not be shared between students. Individual student containers will be used in classrooms to store materials.

Library Media Center - Using the online library system students will be able to check books out of the library media center:
<https://gofollett.com/aasp/ui/pick/pick>.

Mitigation Strategies - Our priority practices include, but are not limited to social distancing, use of face coverings that completely cover the nose and mouth, frequent hand washing and use of hand sanitizer, respiratory and cough etiquette, and enhanced cleaning/disinfecting of all surfaces.

Nurse - Mrs. Foley, the school nurse, will be available to manage suspected COVID cases, including overseeing testing and tracing. She will be called to classrooms to support minor medical concerns to adhere to our plan of cohort separation.

Phases - Students will return to school in the Green Phase, which includes full-time in-person instruction. We are prepared to modify planning to support a partial reopening or to allow for scaling back even further to full closure at a future date if the public health data change.

Pick-Up - Students will exit the building at the end of the day (3:10 PM) to be picked up in the same place that families dropped them off in the morning. Each family will receive two signs on the first day of school if you have students in grades PK-4 only.

- Add one to your car's visor as shown in the attached directions. Your child's last name should be visible hanging from the visor.
- Save the other to give to the relative/friend who may need to pick up your child, when you are not available. You will need to notify the office if the person picking up your child is not an emergency contact.
- Students will only be allowed to enter a car with a Car Rider sign.
- Students will exit the building through the primary wing and will be accompanied to the sidewalk by school personnel.
 - All students should enter your car from the sidewalk only. If snow is blocking the car door on the passenger side during winter, a staff member will walk the child to the streetside of the car.
 - Observe all parking signs along the street.
- Students in grades 5-8 will exit out a side door to be picked up in the turnaround between the school and Town Hall.

Recess - Students will have recess with their cohort in an assigned space outdoors with structured activities. Students will receive a mask break while maintaining social distancing. Students will not be able to use the playground equipment at this time.

Restrooms - Students will be assigned specific restrooms to use. The restrooms will be determined by zones and the closest proximity to their cohort classroom area.

Social Distancing - All spaces within the school are being designed to maintain 6 feet of social distancing.

Synchronous Learning - Learning that occurs at the same time but not in the same place (i.e. live virtual teaching).

Unified Arts - Art, library, music, and physical education classes will take place in each cohort's class and also using space outside as practicable. Computer skills will be woven throughout the day, with the exception of grades 7-8, which will also have a separate session for computer skills in their cohort classroom.

Visitors - There will be no visitors allowed in the school building. The only exception will be for emergency services such as plumbing or heating/cooling.